

WILSON CAMPUS DEVELOPMENT

PROGRAMME HIGHLIGHT REPORT

Programme	Wilson Campus Development
Senior Responsible Officer	Andrew McMylor
Programme Lead	Sue Howson
Programme Initiation Date	January 2017
Programme Purpose	To fund and deliver new facilities on the Wilson Hospital site to support the delivery of a new health and wellbeing model for the people of East Merton.
Programme Stage	New Project Request

Report Date: 31 May 2018	Reporting Period: April 2018 – May 2018
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Workstream Status

Service Design and Commissioning	GREEN
Information Technology	Not initiated
Land and Property	GREEN
Community Development	GREEN
Design Development	Not initiated
Legal and Commercial	Not initiated
OPE Project	GREEN

Red: to achieve success immediate remedial action is required
Amber: delay possible, or task/milestone not mission critical
Green: on target to succeed

Overall Status of the Wilson Campus Development Programme	AMBER
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Current Programme Status

The status of the programme is currently **AMBER**

Following the issue of a New Project Request to South London Health Partnership (SLHP) on 27th March there has been a delay in response due to the resource implications of another project reaching Financial Close. The impact of this has been to delay the response by approximately one month. The proposal is now expected by the end of June.

Delay in updating the service requirements for the Tenant's Requirements documentation – additional resource secured to support delivery.

Progress Update

This has been a quiet period for the project as we await receipt of the New Project Proposal from SLHP.

A briefing session was held between MCCG, CHP, NHSPS and SLHP on 24th April to help inform the development of the new project proposal. Further follow up meetings are scheduled to discuss the details of the site.

It is anticipated that the New Project Proposal, following scrutiny by the Project Team, will be available for presentation to the Wilson Programme Board at the July meeting. At this stage SLHP will provide a high level proposal for the site layout, confirm whether or not it is possible to deliver the scheme within the affordability cap set by the CCG. If the proposal is acceptable then a New Project will be instructed and SLHP will commence the appointment of their project management and design teams.

Meetings have been held with CHP, NHSPS and the CCG to discuss ongoing governance arrangements that address the more commercial nature of this phase of project delivery i.e. between the instruction of a New Project and Financial Close. The new governance proposals are to be presented to the 7 June Programme Board.

Work has commenced on finalising the clinical service requirements to be presented in the Tenant's Requirements documentation. The Wilson Project Manager is providing support to the providers to complete a pro-forma Service Briefing Sheet, which has been prepared to capture the required information. Further work is also being undertaken to confirm the service offering for the Children's Development Centre.

No new risks have been identified.

Service design and Commissioning – Further discussion have been initiated with the East Merton GPs about the development of the model for primary care services at the Wilson. There is continued support and enthusiasm for the development.

Community Development – Work has been progressed on the governance and proposed delivery model for the wellbeing offer on the Wilson site and wider. This has included working with Amion to seek independent input on the previously proposed Wellbeing delivery model vehicle (e.g. CIC/SPV) to give reassurance and agreement this is the direction to follow. A brief paper has been prepared to cover this in more detail at the next Programme Board.

- With the support of the Communication and Engagement workstream a meeting was facilitated between the Wellbeing Workstream Group (WWG) and MCCG project team (SRO, Clinical Lead and Project Director) to provide an update on progress, outline future work and seek input into the design brief process. Options were explored to strengthen the community engagement within the whole project. This includes the Wellbeing Workstream Group considering increasing its membership and reach, widening its role to potentially become the Community Reference Group, providing input at key stages of the project.
- Young Health Inspectors project had stalled whilst the best way forward to deliver the testing phase was agreed. This has now been revised to include paid Young Health Inspectors who will test the quality standards with providers. Recruitment is underway.

The aim is to use this initiative in the development and ongoing assessment of the Children's Development Centre and other relevant Health services young people would access at the new Wilson facility. The Wilson project offers up a platform to develop and design services that are young person (user) friendly, relevant, transparent and accessible in all forms to young people.

Communications and Engagement - The Communications and Engagement workstream is now well established and meeting on a regular basis. The following outlines the activities for this reporting period:

- Community outreach activity continued with voluntary and community groups in and around Mitcham to gather feedback on the look and feel of the campus to inform the design brief. These ideas will be shared with architects who will use them to produce an initial design.
- A meeting was held with members of the wellbeing workstream group to discuss the design brief and how best to expand and improve our approach to community engagement. The next steps are for the group to consider expanding its membership and forming a wider community reference group to input at key stages of the design, planning and build of the campus.
- The latest [stakeholder bulletin](#) was issued covering updates on early phases of planning the design process and community engagement in the design brief.
- Representatives from the CCG and other local health and care organisations will be at Mitcham Carnival on 16 June to talk to get people involved in a wide range of health and wellbeing activities. This will also be an opportunity to share updates on the Wilson, answer questions and ask how people would like to be involved in the future.

Land and Property – A meeting has been scheduled for 1st June to assess progress on the development of the Decant Strategy and Plan.

OPE Project (LBM) – No update – appointment of surveyors for land and property valuations is ongoing.

Change Control

Description of change requested	Impact			Status
	Cost	Programme	Quality	
N/A				

High Level Programme

Milestones/Tasks	Target Date	Estimated date of delivery	% Completed	RAG Status
Tenant's Requirement sign off	18/05/2018	18/07/2018	0%	AMBER
CHP Instruct New Project	28/06/2018	20/07/2018	0%	AMBER
Planning Application Submitted	Jan/Feb 2019	Jan/Feb 2019	0%	GREEN
Stage 1 Business Case submitted	March/April 2019	March/April 2019	0%	GREEN
Stage 2 and Financial Close	November 2019	November 2019	0%	GREEN
Practical Completion and handover	June 2021	June 2021	0%	GREEN
Operational	October 2021	October 2021	0%	GREEN

Tasks for next period (6 week forward view)

- Receive final draft of Project Proposal from SLHP
- Continue engagement on Design Brief
- Completion of Service Briefing Sheets
- Draft Tenant's Requirements
- CHP commence appointment of professional advisers
- Further follow up meeting with Mental Health Trust regarding decant requirements
- First draft of Decant Strategy and Plan

Key Project Risks and Issues (scores pre-mitigation)

Description of Risk	Score/RAG	Mitigation	Owner
There is a risk that the CCG expend time and resource defending the strategic decisions of partner organisation where they have limited or no influence on the decision.	60	Development of Communication and Engagement Strategy and Plan. To ensure that communications are clear and transparent with regard to organisational responsibilities. Partner organisations commit resources, either workforce or financial, to the communication and engagement workstream.	Michelle Wallington

Description of Issue	Impact H/M/L	Management Plan	Owner
There are currently no issues identified.			